

ADMINISTRATION COMMITTEE AGENDA

JUNE 8, 2026

5:30 PM

1. Call to Order

- a. Godfrey, Nemi, Abbott, Bradt, Casale, Elder, Robins

2. Approval of Minutes of May 11, 2026

3. Economic Development

- a. Resolution in Support of the Niagara Aerospace Museum

4. Community Safety and Security Committee Agenda

5. Community Services Committee Agenda

6. Infrastructure Committee Agenda

7. County Attorney

- a. Resolution Authorizing Intermunicipal Agreement with the City of Lockport for 2024 City In Rem Proceeding

8. County Manager

- a. Masiello Martucci Hughes and Associates Award to Provide Niagara County Homeland Security Consulting and Lobbying Services

9. Real Property

- a. Real Property Tax Corrections/Cancellations No. COE-2026 B

10. Information and Adjournment

NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
May 11, 2026
5:30 PM

	ADMINISTRATION	STAFF	OTHERS
PRESENT:	D. Godfrey A. Nemi R. Bradt M. Casale J. Elder C. Robins M. Hill	R. Updegrave C. Joerg K. Alexander D. Huntington P. Lopes K. Schuler H.Soles	A. Klyczek, Economic Development M. Filicetti, Sheriff's Office D. Blackley, Public Defender K. Kugler, Conflict Office J. Schultz, Fire Coordinator J. Gaston, Parks J. Donnelly, Engineering D. Timm, Refuse
EXCUSED:	R. Abbott		

1. Call to Order

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:30 p.m.

2. Approval of Minutes

Chairman D. Godfrey asked for the approval of the minutes to the meeting of April 27, 2026. A motion to approve the minutes was made by A. Nemi. J. Elder seconded them. The minutes passed unanimously.

3. Economic Development

- a. Resolution to Accept Empire State Development FAST NY Grant and National Grid Strategic Economic Development Grant Funding to Assist with the Development of the Niagara County Business Park

M. Casale made a motion. R. Bradt seconded it. Passed unanimously.

4. Community Safety and Security Committee Agenda

- a. **Office of the Sheriff**
 - i. Forensic Lab Supplies Sole Source United Chemicals Technologies (UCT)
 - ii. Forensic Lab Supplies Sole Source Cayman Chemical
 - iii. MCP Acquisition Professional Services Contract
 - iv. Flock Safety New 25 Camera Contract
 - v. Create & Fill Temporary Head Cook Position
- b. **Public Defender**
 - i. Waiver of Residency Request for Assistant Public Defender Position
- c. **Conflict/Assigned Counsel**
 - i. Waiver of Residency Requirement for Conflict Attorney Position
 - ii. Waiver of Residency Requirement for Conflict Attorney Position

D. Godfrey made a motion. J. Elder seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
May 11, 2026
5:30 PM**

5. Infrastructure Committee Agenda

a. Solid Waste/Environmental

- i. Electric Vehicle Supply Equipment Level 2 Charging Station Rates for 2026
- ii. Local Law No. 4 Solar Panel Recycling Regulations Consultant Contract CO #2

b. Parks

- i. Agreement with Buffalo Niagara Disc Golf – Oct. 3, 2026 – Burmaster Park
- ii. Agreement with WNY Disc Golf Club – June 27, 2026 – Royalton Ravine Park
- iii. Agreement with WNY Disc Golf Club – July 11, 2026 – Burmaster Park
- iv. Agreement with Royalton-Hartland CSD, Cross Country Meet – Royalton Ravine
- v. Award of Bid and Budget Modification for Concrete Tee Pads for Burmaster Park

c. Buildings and Grounds

- i. Un-Table Resolution to Transfer 245 30th Street, Niagara Falls, NY to Niagara Orleans Regional Land Improvement Corporation (NORLIC)
- ii. Resolution to Transfer 245 30th Street, Niagara Falls, NY to Niagara Orleans Regional Land Improvement Corporation (NORLIC)

d. Engineering

- i. Ransomville Road Culvert No. 17-1 Consultant Amendment No. 2
- ii. Balmer Road Culvert 109-14 and Ransomville Road Culvert 17-1 Budget Modification
- iii. Amazon Distribution Center – Project FIFI – Improvements to Lockport and Packard Roads Amendment No. 5

e. Administration

- i. Abolish Confidential Assistant/Create DPW Contract Coordinator

A. Nemi made a motion. C. Robins seconded it. Passed unanimously.

6. Adjournment

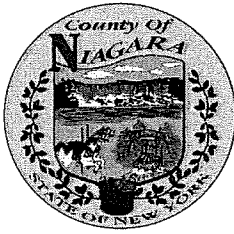
A motion was made by R. Bradt to adjourn. M. Casale seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:00 p.m.

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

Minutes Approved By:

David E. Godfrey, Chairman
Administration Committee



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

Today's Date: 6/1/26

Department Submitting agenda item: Economic Development

Date of Committee Meeting: 6/8/26

Title: Resolution in Support of the Niagara Aerospace Museum

Brief Summary: Resolution to provide support for the Niagara Aerospace Museum through Community Partnership Funds.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

RESOLUTION IN SUPPORT OF THE NIAGARA AEROSPACE MUSEUM

WHEREAS, the Niagara Aerospace Museum is a 501(c)(3) nonprofit organization that is a steward of irreplaceable artifacts that tell the story of Western New York’s extraordinary contributions to aviation and space exploration, and

WHEREAS, the Niagara Aerospace Museum contributes meaningfully to local economic development and tourism through world-class museum exhibits and interactive STEM-based learning experiences, and

WHEREAS, the Niagara Aerospace Museum seeks support to enhance its capacity to assess, stabilize, and preserve the growing collection of artifacts through the creation of a part-time professional conservator now, therefore, be it

RESOLVED, that Niagara County Legislature authorized the allocation of funding for the Community Partnership Program Fund through resolution CW-001-23, and be it further

RESOLVED, that Niagara County supports the efforts of the Niagara Aerospace Museum by appropriating monies from said Community Partnership Program Fund as follows:

Niagara Aerospace Museum	\$15,000
--------------------------	----------

and be it further

RESOLVED, that the following budget modification be effectuated:

DECREASE APPROPRIATIONS

A.08.1990.000 74500.01	Contingency Fund	\$15,000
------------------------	------------------	----------

INCREASE APPROPRIATIONS

A.28.8020.814 74500.01	Community Partnership Fund Expense	\$15,000
------------------------	------------------------------------	----------

ECONOMIC DEVELOPMENT COMMITTEE

ADMINISTRATION COMMITTEE



COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA June 08, 2026

1. Call to Order
 - a. McKimmie, Godfrey, Elder, Bradt, Abbott, Nemi, Farruggia

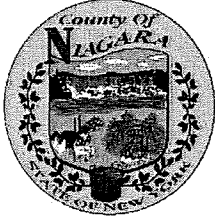
2. Approval of minutes from previous meeting

3. Sheriff
 - Res.** – Forensic Lab Supplies Sole Source Independent Forensics of Illinois, LLC
 - Res.** – Award of Sealed Bid for Food Service Management for Niagara County Office for the Aging Senior Nutrition Program and Niagara County Jail.
 - Res.** – Create and Fill Temporary Correction Officer Position
 - Res.** – Azar Design Co Mezzanine Fencing Project Contract.
 - Res.** – LaBella Associates P.C. Jail Doors Replacement Project Change Order No.1

4. District Attorney
 - Res.** – Request for Waiver from the Niagara County Purchasing Procedures for Professional Services

5. Fire Coord/Emerg. Svcs
 - Res.** – Sole Source Standardization of ESO Solutions, Inc for EMS Electronic Patient Care Reporting System
 - Committee Approval** – Apply for the Assistance to Firefighters Grant (AFG) FY2025

6. Public Defender
 - Res.** – Extend Office of Indigent Legal Services (OILS) 4th Upstate Quality Improvement and Case Load Reduction Grant.



Community Services Committee

AGENDA - Meeting of June 08, 2026

1. Call to Order

- a) Abbott, Bradt, Gooch, Godfrey, Nemi, Robins, Speranza

2. Approval of Minutes of April 27, 2026

3. Office of the County Clerk

- a) Approving and Accepting Bid Proposal for an Electronic Data Management System

4. Department of Public Health

- a) Create Cash Change Fund Stevens Street Clinic

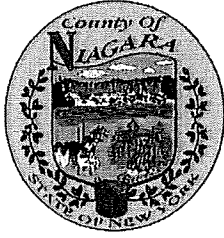
5. Department of Mental Health

- a) Budget Modification – Contract Agency State Aid COLA/Minimum Wage
- b) Budget Modification – Accept NYS OASAS Regional Abatement Funding
- c) Budget Modification – Accept NYS Office of Mental Health Funding for Mental Health Association Peer-Based Services
- d) Budget Modification – Accept OASAS Funding – Cazenovia Recovery

6. SUNY Niagara (Niagara County Community College)

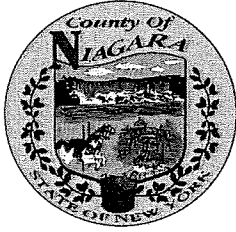
- a) Public Hearing for SUNY Niagara FY 2026-2027 Maintenance & Operating Budget

7. Motion to Adjourn



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
MONDAY JUNE 8, 2026
MEETING NO. 7
5:30 PM

- 1. Call to Order**
Foti, Robins, Farruggia, Myers, Abbott, Bradt, Gooch
- 2. Meeting Minutes – Approval**
 - a. May 11, 2026
- 3. Water District – Approval**
 - a. Budget Modification – Sludge Lagoon Cleaning
- 4. Solid Waste/Environmental - Approval**
 - a. Informational – NY Climate Act (CLCPA) update
- 5. Parks – Approval**
 - a. Newfane Central School District Band Concert at Krull Park
 - b. The Olcott Lion’s Club, Kindergarten Round-up, Krull Park
- 6. Engineering – Approval**
 - a. Federal Aid Local Project Agreement – Bridge Replacement, Gasport Rd over 18 Mile Creek Town of Royalton
 - b. Award Consultant Contract – Wilson Burt over 18 Mile Creek, Rehab Phase II, C&S – EPN2503
 - c. Amendment – Hartland Rd Culvert NO. 108-10, GPI – EPN2315
 - d. Informational – Burmaster Park Phase II – EPN2505
- 7. Administration – Approval**
 - a. Budget Modification - PW Building Reclassification of Funds



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

Today's Date: 06/02/2026

Department Submitting agenda item: County Attorney

Date of Committee Meeting: 06/08/2026

Title: Resolution Authorizing Intermunicipal Agreement with the city of Lockport for 2024 City In rem Proceeding

Brief Summary: Agreement with respect to the foreclosure and sale of City Parcels with County taxes due and owing.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

**RESOLUTION AUTHORIZING INTERMUNICIPAL AGREEMENT WITH
THE CITY OF LOCKPORT FOR 2024 CITY IN REM PROCEEDING**

WHEREAS, the City of Lockport has instituted an In Rem action under Niagara County Supreme Court Index #E185969/2025, for the foreclosure of certain tax liens for the year 2024 against various parcels of land situate within the City of Lockport, New York, pursuant to the provisions of Article 11, Title 3 of the Real Property Tax Law of the State of New York, and

WHEREAS, the provisions of said law authorize and empower tax districts having an interest in various parcels to enter into an agreement making provisions for conveyance of said parcels without public sale, and upon such terms as said districts may agree upon between themselves, and

WHEREAS, the parties hereto have conferred and negotiated as to the method of handling the various parcels included in said action, and

WHEREAS, the parties wish to memorialize their agreement with the execution of an Inter-Municipal Cooperation Agreement, now, therefore, be it

RESOLVED, that the Chairman be and is hereby authorized and directed to enter into an inter-municipal cooperation agreement with the City of Lockport regarding the City of Lockport 2024 In Rem action filed with the Niagara County Supreme Court under Index #E185969/2025.

ADMINISTRATION COMMITTEE

**MASIELLO MARTUCCI HUGHES AND ASSOCIATES AWARD
TO PROVIDE NIAGARA COUNTY HOMELAND SECURITY
CONSULTING AND LOBBYING SERVICES**

WHEREAS, RFP #2024-03 was issued by Niagara County for Homeland Security Consulting and Lobbying Services, and

WHEREAS, in 2024 Masiello Martucci Hughes and Associates (MMHA) was awarded a contract to develop strategy for securing the future of the Niagara Falls Air Reserve Station (NFARS) by continuing their participation and involvement in a special working group of county elected and business leaders to retain the base and expand its mission at federal and state levels, and

WHEREAS, MMHA pursued leads of new sources of funding for planning, training and equipment in response to the increased threat of domestic terrorism as it relates to Niagara County's local major power generation plants, fuel storage and distribution facilities, and chemical manufacturers, and

WHEREAS, MMHA drafted policy summary memos that County officials required and requested, and

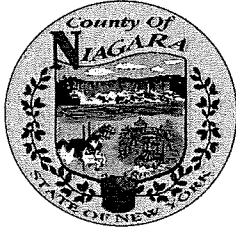
WHEREAS, MMHA worked with and reported to the Niagara County Legislature/CSS Committee on a regular basis and submitted a Monthly Activity Report to the County Manager for the length of this contract, and

WHEREAS, the County desires to issue a one year extension per the RFP and contract for the work that MMHA has performed, and

RESOLVED, that the County enter into an agreement with Masiello Martucci Hughes and Associates in an amount not to exceed a fixed monthly fee of \$5,000 plus travel expenses to provide consulting and lobbying services to Niagara County for a one year period from May 31, 2026 through May 31, 2027 by the County, and be it further

RESOLVED, that the Chair of the County Legislature be, and hereby is, authorized to execute the contract.

ADMINISTRATION COMMITTEE



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20050111 cdp budget adjustment)

Today's Date: 6/3/2026

Department Submitting agenda item: Real Property

Date of Committee Meeting: 6/8/2026

Title: Real Property Tax Corrections NO. COE-2026 B

Brief Summary:

Authorization to correct county tax billings and to approve tax refunds/credits based upon the recommendation of the Real Property Tax Director.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks:

**REAL PROPERTY TAX CORRECTIONS/CANCELLATIONS
NO. COE-2026 B**

WHEREAS, the Director of Real Property Tax Services has received applications for refunds and / or corrections applicable to various outstanding Niagara County tax liens, or has been made aware that unenforceable tax liens exist upon certain real property owned by the State of New York and / or the United States, and

WHEREAS, the Director has investigated the claimed erroneous assessments and / or unenforceable liens in accordance with sections 554, 556, and 558 of the New York State Real Property Tax Law, now therefore, be it

RESOLVED, that the applications and / or lien cancellations be approved and / or denied as set forth in the attached Exhibit No. COE-2026 B, which is made a part hereof, and subsequently be charged back to the applicable town, city, special district and school district within the County of Niagara.

ADMINISTRATION COMMITTEE

EXHIBIT # COE-2026 B Page 1 of 2

Town of Wheatfield

RPTS # 31-2026

Owner: LR Wheatfield Solar 1 LLC

<u>SBL #</u>	<u>Tax Year</u>	<u>Tax Warrant Reduction</u>
133.00-1-3./SF-1	2026	\$ 14,852.24

The solar/wind exemption for this property was calculated incorrectly and placed on the 2025 final roll. This caused an incorrect 25/26 school tax bill to be generated which was relieved onto the 2026 County tax bill. The 2026 County tax bill has been paid.

This constitutes a clerical exemption error according to Real Property Tax Law 550 (2) b. In light of this, the 2026 Niagara County/Town of Wheatfield tax billing in the amount of \$19,339.84 shall be reduced by \$14,852.24 to \$4,487.60.

Original billing: \$ 19,339.84

Revised billing: \$ 4,487.60

Corrections to previously issued Niagara County Tax Billings

Filename: COE-2026 B

Date: June 16, 2026

Town of Wheatfield

RPTS # 32-2026

Owner: LR Wheatfield Solar 1 LLC

<u>SBL #</u>	<u>Tax Year</u>	<u>Tax Warrant Reduction</u>
133.00-1-3./SF-2	2026	\$ 4,695.06

The solar/wind exemption for this property was calculated incorrectly and placed on the 2025 final roll. This caused an incorrect 25/26 school tax bill to be generated which was relieved onto the 2026 County tax bill. The 2026 County tax bill has been paid.

This constitutes a clerical exemption error according to Real Property Tax Law 550 (2) b. In light of this, the 2026 Niagara County/Town of Wheatfield tax billing in the amount of \$7,686.79 shall be reduced by \$4,695.06 to \$2,991.73.

Original billing: \$ 7,686.79

Revised billing: \$ 2,991.73

Corrections to previously issued Niagara County Tax Billings

Filename: COE-2026 B

Date: June 16, 2026